



810 N. Vineyard Boulevard, Honolulu, HI 96817 • P: 808-845-3945 • F: 808-847-2873

FACILITY RENTAL RATES AND INFORMATION

DINING HALL <i>(Rate per Hour)</i> (State General Excise Tax will be added to ALL rentals)							
DAY		HOURS				Security Deposit	
Sunday -Thursday		8:00 AM - 8:00 PM				\$400	
Friday - Saturday		8:00 AM - 10:00 PM					
Dining Room/ Lanai/ Kitchen (Capacity ~ 275)		Lanai (Capacity ~ 80-100)		Dining Room and Lanai (Capacity ~ 200)		Full Industrial Kitchen (CERTIFIED)	
Regular	Non-Profit/ Tenant	Regular	Non-Profit/ Tenant	Regular	Non-Profit/ Tenant	Regular	Non-Profit/ Tenant
\$255	\$205	\$80	\$65	\$185	\$150	\$80	\$65

Lanai Rental Includes: 8 - Lanai Picnic Benches and Parking

Dining Hall Rental Includes 11 - 8' Tables, 10 - 6' Tables, 6 - 5' Round Tables, 200 chairs, 8'x12' Stage, and Parking.

RECREATION (Rate per Hour)			
(State General Excise Tax will be added to ALL rentals)			
AVAILABLE DAYS		HOURS	
Recreation facility rentals are available between 8:00 AM and 9:00 PM, subject to facility availability. All rentals must conclude no later than 9:00 PM.			
Type of Rental	Regular	Non-Profit	Security Deposit
Full Gym	\$190	\$160	\$800
Small Court	\$75	\$60	\$250
Large Court	\$140	\$120	\$350
Gym Lanai	\$65	\$50	\$250
Field	\$140	\$110	\$350
Multipurpose	\$70	\$55	\$250
Pool Pool rentals are available to schools, clubs, organizations, and businesses/companies. Pool rentals are not available for private parties.	\$140	\$90	\$350
	Pool renters are required to provide a Certificate of Insurance. Please refer to the Facility Use Terms & Conditions, Item #10, for insurance requirements.		
Conference Room #205	\$100	\$80	\$300
Conference Room #206	\$70	\$55	\$250

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EQUIPMENT RENTAL RATES AND INFORMATION

The following rates apply only to equipment available in the facility's inventory. Please contact the Department Manager for a list of equipment included with your initial room setup. Equipment and service rates are subject to change without notice.

	Regular Rate	Non-Profit Rate	Quantity	Total Cost
RECREATION				
6' x 30" Table	\$20 Each, per Event	\$16 Each, per Event		
Folding Chair	\$5 Each, per Event	\$4 Each, per Event		
Cart: Flatbed Push Cart	\$50 Each, per Event	\$40 Each, per Event		
Score Board	\$20 per Day	\$16 per Day		
Volleyball Net	\$25 per Net, per Day	\$20 per Net, per Day		
Pickleball Net	\$25 per Net, per Day	\$20 per Net, per Day		
Water Cooler Dispenser	\$50 Each, per Event	\$40 Each, per Event		
Speaker with Microphone	\$30 per Speaker, per Day	\$24 per Speaker, per Day		
Extension Cord	\$10 Each, per Event	\$8 Each, per Event		
Power Strip	\$10 Each, per Event	\$8 Each, per Event		

Dining Hall				
Banquet Chair Covers, White	\$5 Each, per Event	\$4 Each, per Event		
Banquet Table Covers, White	\$10 Each, per Event	\$8 Each, per Event		

MISC				
Parking Attendant	\$1,200 per Event			

Total Cost: _____

TERMS AND CONDITIONS

1. All materials and equipment provided by Palama Settlement remain the property of Palama Settlement and may only be removed or handled by Palama Settlement staff at the conclusion of the event.
2. Equipment is subject to availability. Please contact the Department Manager for the most current equipment inventory.
3. Parking attendant service is subject to staff availability and must be requested in advance. Availability is not guaranteed.
4. No credits or refunds will be issued for equipment, parking attendant services, or other labor that is ordered but not used.
5. Equipment rental, parking attendant, and applicable labor rates are subject to change without notice.
6. Equipment that is damaged, lost, or not returned may be subject to the full rental rate plus the cost of repair or replacement.
7. An order is considered confirmed only after payment has been received.
8. **An additional 20% charge will apply to all orders, additions, or changes requested on the day of the event.**

Responsible Party Initial: _____

Date: _____